



Governance Committee Meeting Minutes

Erie County Land Bank

Jan 17, 2024 at 9:00 AM EST to Jan 17, 2024 at 10:00 AM EST

1230 Townhall Road West, Erie, PA 16509

Meeting Details:

<https://us02web.zoom.us/j/8144401269?pwd=Z1FFaENxcTUvWVc0MVFVMlVBNksyZz09>, +1 646 558 8656

Meeting ID: 814 440 1269

Passcode: ECLB2023

Agenda

Zoom Meeting ID: 826 5157 3207 Passcode: ECLB2024

I. Call to Order & Attendance

Committee: James Cardman, Brian McGrath, Jack Lee, Christine Rush

Also: Jennifer Hirneisen, Christie Mahany, Krista Arnold

II. Previous Meeting Minutes

Motion: Approve previous meeting minutes by J. Cardman with a second from J. Lee and all approved.

III. Unfinished & New Business

A. Personnel – motion to recommend the creation of a personnel committee of up to 3 people to review and report to the main board on personnel matters by J. Lee with a second from J. Cardman. All approved. C. Mahany will draft a visual layout for the upcoming board meeting.

- 1. Process for Executive Director Reviews**
- 2. Process for cost of living adjustments/raises**
- 3. Upcoming hiring plan**

IV. Adjournment

Motion: Adjourn by J. Cardman with a second from J. Lee.

Upcoming meetings: January 24 (Board) & February 7 (Governance) at Summit Township Municipal Building